

Course Agreement for GEOS 484: Environmental Internships
Environmental Programs in the College of Geosciences
Texas A&M University
(979) 845-2559

Student name _____ UIN _____ Major _____ Classification _____
 Semester to receive credit _____ # of Credit hours* _____ Section number** _____ Deadline of paper** _____
 Will you be within 50 miles of College Station? ___ Will you be enrolled in other courses at A&M while receiving credit? ___
 Location the credit will be used in degree plan _____
 Cell phone number _____ Email address _____
 Emergency contact name _____ Relationship _____ Phone number _____
 *Maximum of 3 hours of credit in a fall or spring semester. Maximum of 6 hours of credit in a summer semester.
 **To be filled out by Academic Advisor.

Instructions

1. Students may be able to earn credits for internships related to their field of study. Students interested in receiving credit for their internship need to complete and turn in this form before the internship begins. Students can choose to register for GEOS 484 Internship the semester of the internship or, if the internship takes place in the summer, they may choose the fall semester. Credit cannot be given for an internship after it is completed without prior arrangements made.
2. Student and internship host supervisor must complete and sign this form then turn it in to the ENVP Program Coordinator. Once approval is granted, the student will be enrolled in a section of GEOS 484 by the Program Coordinator. **Please attach official job posting or list of expected responsibilities to this form.**
3. **Once you are registered for the course, pay tuition and fees as usual by the University deadline. You will be charged tuition and fees like a regular course.**

Course Requirements for Internships

1. The student will be eligible to receive 1 hour of credit for every 80 hours of work. A student can receive no more than 6 total hours of 484 internship credit. Students who wish to postpone the credit to the fall semester after a summer internship will only be allowed to register for 3 hours of credit.
2. The student's work will be supervised by the internship host. If receiving credit, the student is also required to submit a Final Report, following attached protocols. Students must discuss the Final Report with the ENVP Program Director or Associate Director.
3. The Final Report must be emailed to the Program Director, Associate Director, and the Program Coordinator by the stated deadline.
4. Supervisors will be asked to complete an electronic evaluation of student performance.

Internship host company _____ Type of employer (circle one) Education
 Environmental Consulting Government Services/Media Natural Resources Other, _____
 Internship supervisor name _____ Supervisor Title _____
 Company address _____ City _____ State _____ Zip _____
 Telephone number _____ Fax number _____ Email _____
 Internship position title _____ Start date _____ End date _____
 Approximate hours per week _____ Approximate total hours _____ Rate of pay, if any _____
 Any other paid expenses? If so, what? _____

I agree to my responsibilities according to the instructions and requirements described above.

Student signature _____ Date _____
 Internship host signature _____ Date _____
 Office use only:
 Director signature _____ Pre-Internship Meeting: _____ Date _____
 Advisor signature _____ Date _____